



**Please note:**

Enrolment will be made through ESSARP's web page. If you have enrolled for a course and will not be able to attend a single session or the whole course, please advise at the Centre as soon as possible. Please ensure a prompt start by planning to arrive in advance of the beginning of the session.

### PS289 - Face to face - Planning for leadership step by step

**Dates:** 10 February from 13:30 hs. to 16:30 hs. - 2025

**Venue:** ESSARP - Deheza 3139, CABA

**Sessions:** 1 **Minimum attendance for certificates:** 1

**Vacancies per school:** 5

**For:** Teachers of English, coordinators and heads

Please enrol before: **2025, Feb 5th**

**Facilitator(s):** *Ms. Mercedes Perez Berbain MA*

Mercedes Pérez Berbain is an educational consultant and teacher educator. She is a faculty member at Pilgrims Teacher Training (UK) and ESSARP (Argentina), and a reviewer for several international journals. She holds an M.A. in Education with Distinction from Oxford Brookes University, UK. She has written materials for Pearson and OUP, and co-edited for Palgrave Macmillan. Her research interests include leadership in education, inclusion, and young learners.

- Objectives:**
- Evaluate your previous experience to set new goals and plan strategically.
  - Plan for leadership step by step: Yearly, term, monthly and daily planning.
  - Think of school projects.
  - Budget for Time and human energy as main resources.
  - Plan the learning environment.
  - Build the team and delegate.
  - Share your plan with your team, learners, and parents.

- Contents:**
- Planning your year, the first term, the month and the first week.
  - The power of a weekly schedule
  - The learning environment
  - Goals and vision
  - Resources
  - Project/s
  - Collaboration

**Bibliography:** To be given at the workshop

**Methodology:** This is an experiential workshop which enables educators (heads and teachers alike) to plan for leadership. There will be plenty of opportunity to collaborate. Every participant will have the chance to plan their 2025 to achieve the goals they set.