



Please note:

Enrolment will be made through ESSARP's web page. If you have enrolled for a course and will not be able to attend a single session or the whole course, please advise at the Centre as soon as possible. Please ensure a prompt start by planning to arrive in advance of the beginning of the session.

D1070 - Webinar - Planning for leadership step by step

Dates: 27 of March & 03 April from 18:00 hs. to 20:00 hs. - 2025
Venue: Distance
Sessions: 2 **Minimum attendance for certificates:** 2 **Vacancies per school:** 5
For: Teachers of English, coordinators and heads

Please enrol before: **2025, Mar 24th**

Facilitator(s): *Ms. Mercedes Perez Berbain MA*

Mercedes Pérez Berbain is an educational consultant and teacher educator. She is a faculty member at Pilgrims Teacher Training (UK) and ESSARP (Argentina), and a reviewer for several international journals. She holds an M.A. in Education with Distinction from Oxford Brookes University, UK. She has written materials for Pearson and OUP, and co-edited for Palgrave Macmillan. Her research interests include leadership in education, inclusion, and young learners.

Objectives:

- Evaluate your previous experience to set new goals and plan strategically.
- Plan for leadership step by step: Yearly, term, monthly and daily planning.
- Think of school projects.
- Budget for Time and human energy as main resources.
- Plan the learning environment.
- Build the team and delegate.
- Share your plan with your team, learners, and parents.

Contents:

- Planning your year, the first term, the month and the first week.
- The power of a weekly schedule
- The learning environment
- Goals and vision
- Resources
- Project/s
- Collaboration

Bibliography: to be given during the sessions

Methodology: Date: Thursday March 27th from 6 to 8 pm and Thursday April 3rd from 6 to 8 pm